



## CANVAS Accessibility for ICON Instructors

The tips shown here will help you to design and deliver more accessible Canvas courses in ICON. For more on accessible course design, visit [ITAccessibility.uiowa.edu](https://itaccessibility.uiowa.edu).

### ALT Text

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- ✓ ALT text is necessary. Provide descriptive ALT text with each image.
- ✓ ALT text is not to exceed 100 characters. If your ALT text is longer than 100 characters, create a link to a longer description from the image
- ✓ ALT text must not be the filename of the image.

### Tables

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- ✓ Data tables require header rows. Header rows define context for the individual data cells.
- ✓ Header cells require SCOPE. SCOPE helps assistive technology (AT) to associate header and data cells.
- ✓ Avoid using tables for layout or positioning. Layout tables add spoken information, and can be confusing and disorienting for AT users.

### Links

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- ✓ Links require text. Links without text are meaningless to users of assistive technology.
- ✓ For images used as links, ALT text is link text. Compose ALT text accordingly.
- ✓ Link text must reflect purpose of link. Provide link text that is more robust than “Click Here”, “Learn More” or “GO”.

### Headings

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- ✓ Headings add structure to your page. Use headings to introduce new sections or topics.
- ✓ Ensure that headings contain text. Headings without text are meaningless to all users.
- ✓ Do not skip heading levels. Users of assistive technology navigate documents by heading level.

### Color

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- ✓ Color contrast is necessary for many learners; use a tool like Colour Contrast Analyzer to ensure sufficient contrast between background and foreground colors.
- ✓ Do not use color alone to distinguish between options or objects. Help learners distinguish with additional properties like texture or shape.

### Media

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- ✓ Digital media require captions (video) or transcript (audio)
- ✓ Captions must be synchronized with timed media
- ✓ If you recorded with a script, you already have a transcript. Sync it up for quick captions.