



THE UNIVERSITY OF IOWA

WEB AND I.T. ACCESSIBILITY

Equally Effective Alternate Access Plan

By policy and in practice, the University of Iowa requires that Electronic and Information Technology (EIT) be accessible and usable by all people, including people with disabilities. Where it is not possible to provide fully accessible technology, an Equally Effective Access Plan (EEAAP) must be developed to document resources and processes for ensuring access to EIT products and services.

About this document:

This EEAAP form is a framework for addressing barriers to access in University-provided technologies. University of Iowa departments and business units should develop a plan to provide alternate access to inaccessible technologies and engage with developers and vendors to correct accessibility issues.

[View information about developing an EEAAP](#)

Plan Creator Information

Name

Title

Email

Affected Product Information

Product Title

Vendor

Vendor Contact Information

Purpose of Product

Describe the need for an EEAAP: potential and actual issues

Is there an Accessibility Conformance Report or other accessibility documentation for this product?

YES

NO

UNKNOWN

What accessibility issues are likely to be associated with the use of this product?

Who would be affected by the issues listed above? (Select all that apply)

Students (engaged in academic work)

Employees (faculty/staff, student staff, contractors)

External Users (General public, alumni, student organizations)

Other

What are the outcomes associated with this product? (e.g., Students will be able to identify and distinguish between molecular models; Employee needs to be able to enter time sheet with this application; Visitors can access event schedules for performance venue)

List options to achieve outcomes for users who are unable to use the application. (e.g., Students will be directed to a web page that provides audio descriptions of molecular models; Employee will enter time in an alternate document which their supervisor will process; To access performance schedules, visitors can go to a different web page that contains the same information)

Describe how Equally Effective Alternate Access options will be communicated to users (e.g., Students via syllabus and course announcements; Staff via internal documents, supervisor 1:1; Visitors via website, marketing materials)

How will Equally Effective Alternate Access be provided?

Who will coordinate Equally Effective Alternate Access for this product?

Name

Job Role

What resources (e.g., training, staff hours, cost) will be required to provide Equally Effective Alternate Access for this product?

What steps will be taken to provide Equally Effective Alternate Access for this product? (Select all that apply)

Contact vendor

Correct inaccessibility issue with resource

Provide alternate resource

Remove/suspend resource

Alert resource owner

Other (please describe)

How will accessibility issues be corrected?

What is the timeline for providing Equally Effective Alternate Access?

Within 1 hour of discovery

Within 24 hours of discovery

Within 48 hours of discovery

Within 72 hours of discovery

More than 72 hours after discovery (enter timeframe)